



THEMBELIHLE

*Incorporating the towns of Strydenburg and Hopetown
Northern Cape Province, Republic of South Africa*

**LOCAL MUNICIPALITY
PLAASLIKE MUNISIPALITEIT
U-MASIPALA WASEKUHALENI**

✉ Private bag X3 HOPETOWN 8750
Church Street HOPETOWN 8750
☎ (053) 2030005/8
Fax (053) 2030490
www.thembelihlemunicipality.gov.za

Thembelihle Municipality, an equal opportunity, affirmative action employer, is awaiting the applications for the following position.

TRAFFIC OFFICER

REQUIREMENTS

- A Grade 12 Certificate & Registration as a Traffic Officer
- Traffic Officers Diploma
- One years' experience in the key performance area
- Examiner of Learner's License Certificate
- Examiner of Drivers License Diploma
- Computer literacy
- Good human relations, communication & interpersonal skills
- Valid Code B Driver's License. A valid Code EC and/ or Code A driver's license would be an advantage
- Basic First Aid Certificate
- Conflict handling skills and ability to give attention to detail
- High level of responsibility

DUTIES: KEY PERFORMANCE AREA

- Ensure that all traffic regulations and laws are effectively enforced
- Performs activities/tasks associated with the issuing of learner licenses certification through the application of laid down assessment procedures
- The provision of a traffic and community policing service by monitoring and attending to situations associated with minimizing traffic congestion or offenses committing causing inconvenience and risk to public safety
- Enforcing compliance and supporting emergency and rescue personnel during major disasters
- Ensuring that any risk to public safety or contravention to traffic regulations and laws are identified and corrective measures enforced on offenders
- Maintain effective and efficient stakeholders relations
- Ensure all administrative sequences related to statutory documentation, registers and statistics are performed
- Ensure all general protocols, policy and procedures are adhered to

Remuneration: Annual salary based on Notch 1 Task Grade 10 of Category 1 Local Authority

Closing Date: 19 August 2015

Applications should be accompanied by an updated and comprehensively detailed C V with certified copies of qualifications, testimonials and ID document. No fax or e-mailed applications will be considered; applications received after the closing date indicated below will not be accepted. If you don't hear from us within 60 days from the closing date, please regard your application as unsuccessful.

Please forward applications to:

The Municipal Manager
Thembelihle Municipality
Private Bag X3
HOPETOWN
8750

Tel: 053-2030005/8/442

Enquiries: Manager: Corporate Services, attention **Mr NE Mgyue**