



THEMBELIHLE

REFERENCE: TLM0006.

ENQUIRIES: Mr N. E. MGUYE

LOCAL MUNICIPALITY
PLAASLIKE MUNISIPALITEIT
U-MASIPALA WASEKUHALENI

Private bag X3 HOPETOWN 8750

Church Street HOPETOWN 8750

(053) 2030005/8

Fax (053) 2030490

www.thembelihlemunicipality.gov.za

VACANCY: CHIEF FINANCIAL OFFICER

NB: THIS IS A PERMANENT POSITION.

THEMBELIHLE LOCAL MUNICIPALITY (NC076)

Thembelihle Local Municipality is an Equal Opportunities, Affirmative Action Employer and also encourages applications from the designated groups.

A. ESSENTIAL AND NON-NEGOTIABLE REQUIREMENTS:

- i) B.Comm Degree with majors in Financial Accounting and Management Accounting
- ii) Minimum of five (5) years as senior manager in Local Government Finances, Municipal Budget and Annual Financial Statements.
- iii) Minimum Municipal Competency as prescribed by National Treasury.
- iv) Knowledge and Understanding of computerized Financial Systems, Spreadsheets, Databases and Word Processing
- v) An Extensive knowledge of the Municipal Finance Management Act , Treasury Regulations and other related legislation.
- vi) Have a motor vehicle to be able to execute his/her duties

B. DUTIES AND RESPONSIBILITIES:

The incumbent will be directly accountable to the Municipal Manager and will be responsible for the following:

- i) Planning, organizing, coordinating, delegating and controlling the activities of the staff at the Budgeting and Treasury and Supply Chain Management Systems.
- ii) Manage Financial Risk, Internal Audit, Budget and Treasury Office.
- iii) Perform all delegations by the Accounting Officer in terms of the Municipal Finance Management Act.
- iv) Compile Annual Financial Statements and control all the municipality's Bank Accounts.
- v) Ensure compliance with MFMA and its Regulations.

vi) Advise the Accounting Officer on the exercise of his powers and duties assigned to him in terms of the Municipal Finance Management Act.

C. REMUNERATION:

A minimum all inclusive remuneration package as per Government Notice: 38946 of 1 July 2015 at a Grade 1 Municipality.

NB: APPLICATIONS SENT BY FAX OR E-MAIL SHALL NOT BE ACCEPTED.

- a) If you do not hear from us within 90 days from the closing date of this advert, please accept that you were not successful.
- b) The municipality reserves the right not to appoint following the placement of this advertisement.
- c) All applications must be marked: “**ADVERTISED POST: CHIEF FINANCIAL OFFICER.**”
- d) The following must be included:-
 - A letter of application.
 - A fully completed application form.
 - A Curriculum Vitae
 - Recently certified copies of all qualifications.
 - A recently certified copy of the Identity Document.
 - Proof of Competency Level.

APPLICATIONS SHOULD BE SENT TO:

The Municipal Manager

Attention: Mr AM Mogale

Thembelihle Local Municipality

Private Bag X3

Hopetown

8750

Enquiries regarding this advert may be directed to: Manager Corporate Service, Mr NE Mguye at 053 203 005/8 during office hours. **THE CLOSING DATE IS: 27 NOVEMBER 2015.**