



THEMBELIHLE

LOCAL MUNICIPALITY
PLAASLIKE MUNISIPALITEIT
U-MASIPALA WASEKUHALENI

Private bag X3 HOPETOWN 8750

Church Street HOPETOWN 8750

(053) 2030005/8

Fax (053) 2030490

www.thembelihlemunicipality.gov.za

VACANCY: CHIEF FINANCIAL OFFICER

NB: THIS IS A PERMANENT POSITION.

THEMBELIHLE LOCAL MUNICIPALITY (NC076)

Thembelihle Local Municipality is an Equal Opportunities, Affirmative Action Employer and also encourages applications from the designated groups.

A. ESSENTIAL AND NON-NEGOTIABLE REQUIREMENTS:

- i) B.Comm Degree with majors in Financial Accounting and Management Accounting
- ii) Minimum of five (5) years as senior manager in Local Government Finances, Municipal Budget and Annual Financial Statements.
- iii) Minimum Municipal Competency as prescribed by National Treasury.
- iv) Knowledge and Understanding of computerized Financial Systems, Spreadsheets, Databases and Word Processing
- v) An Extensive knowledge of the Municipal Finance Management Act, Treasury Regulations and other related legislation.
- vi) Have a motor vehicle to be able to execute his/her duties

B. DUTIES AND RESPONSIBILITIES:

The incumbent will be directly accountable to the Municipal Manager and will be responsible for the following:

- i) Planning, organizing, coordinating, delegating and controlling the activities of the staff at the Budgeting and Treasury and Supply Chain Management Systems.
- ii) Manage Financial Risk, Internal Audit, Budget and Treasury Office.
- iii) Perform all delegations by the Accounting Officer in terms of the Municipal Finance Management Act.
- iv) Compile Annual Financial Statements and control all the municipality's Bank Accounts.
- v) Ensure compliance with MFMA and its Regulations.
- vi) Advise the Accounting Officer on the exercise of his powers and duties assigned to him in terms of the Municipal Finance Management Act.

C. OTHER

- i) The Council will conduct security vetting on shortlisted candidates
- ii) The Council will require shortlisted candidates to undergo competency based assessments
- iii) The successful candidate will be required to sign an employment contract and performance agreement
- iv) The successful candidate will be stationed at the offices of the Thembelihle Local municipality in Hopetown

The standard application form can be obtained from the municipal website:

www.thembelihlemunicipality.gov.za (Sect 56 application form) or from Mr. Elrie Mouton -
Tel no: 053 203 0005

C. REMUNERATION:

A minimum all-inclusive remuneration package as per Government Notice: 381 of 2016 Gazette No. 40118 of 1 July 2016 at a Grade 1 Municipality.

NB: APPLICATIONS SENT BY FAX OR E-MAIL SHALL NOT BE ACCEPTED.

- a) If you do not hear from us within 90 days from the closing date of this advert, please accept that you were not successful.
- b) The municipality reserves the right not to appoint following the placement of this advertisement.
- c) All applications must be marked: “**ADVERTISED POST: CHIEF FINANCIAL OFFICER.**”
- d) The following must be included:-
 - A letter of application.
 - A fully completed application form.
 - A Curriculum Vitae
 - Recently certified copies of all qualifications.
 - A recently certified copy of the Identity Document.
 - Proof of Competency Level.

APPLICATIONS SHOULD BE SENT TO:

The Municipal Manager
Attention: Mr AM Mogale
Thembelihle Local Municipality
Private Bag X3
Hopetown
8750

Enquiries regarding this advert may be directed to: Municipal Manager, Mr AM Mogale at 053 203 0001/5/8 during office hours.

THE CLOSING DATE IS: 25 NOVEMBER 2016.