



# THEMBELIHLE

LOCAL MUNICIPALITY  
PLAASLIKE MUNISIPALITEIT  
U-MASIPALA WASEKUHALENI

*Incorporating the towns of Strydenburg and Hopetown  
Northern Cape Province, Republic of South Africa*

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Church Street HOPETOWN 8750  
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[www.thembelihlemunicipality.gov.za](http://www.thembelihlemunicipality.gov.za)

## EXTERNAL/INTERNAL ADVERTISEMENT

**NOTICE NO: 8/2024**

**Thembelihle Municipality, with its Headquarters in Hopetown hereby invites suitably qualified candidates to apply for the following vacant post. The Municipality is an equal opportunity, affirmative action employer and subscribes to the principles of employment equity and actively promotes representation in terms of race, gender and disability.**

### **DIRECTORATE: TECHNICAL SERVICES**

#### **1. POST: SUPERINTENDENT ELECTRICAL SERVICES**

**Remuneration: R483 522.48 per annum. (Task Grade 14 of a Category 1 Local Authority)**

**Abovementioned post offers the following benefits:**

- 13<sup>th</sup> Check
- Pension Fund Benefits
- Medical Aid Benefits
- Leave benefits

#### **2. Requirements:**

- Qualified Electrician Apprenticeship / Trade Test or any equivalent qualification
- Minimum of 3 years practical experience in a similar professional environment
- National Certificate (NTC6)
- Wireman License (Phase 3)
- Medium and High Voltage Qualifications.
- Drivers License Code B
- Good interpersonal skills
- Good communicator.
- Computer Literacy – Microsoft Word, Excel, Power and Power Point

#### **3. Key Performance Areas:**

- Implementing corrective and motivational action
  - Allocating work to reporting staff
  - Monitoring working progress on activities by performing spot inspections and considering verbal reports received from reporting staff
  - Monitoring housekeeping by checking if due dates are met, if all data (new and changed) is captured on system
  - Identify training needs, provide in-house training where appropriate and recommend other training necessary for personal development and skills advancement applicable to the required position
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- Communicates policy, decisions and relevant information to ensure that the sub section function in synchronisation with other sections and other departments to achieve a common goal
- Ensure that all electrical installations in unit are in a safe working order
- Liase with customers to gain entry to premises
- Liase with suppliers on the purchase and quality of materials
- Liase with contractors to specify work to be done
- Ensure safety document are up to date
- Inspecting and verifying completed work of reporting staff to ensure quality and time frames
- Fault finding by placing high voltage into cable to locate point of breakdown (using surge generator)
- Fault finding on switches
- Test system after repairs have been completed
- Test cables and switches by generation of high voltage into cables and switches to ensure they can withstand the test voltage
- Pressure testing of new cables and switches before they are placed into the system
- Perform regular maintenance to ensure cables, switches and TX are in order
- Locate electrical cables when requested and identify cables for spiking and cutting purposes
- Maintain all electrical and refrigeration installations in Council owned buildings, using financial budget
- Inspect the electrical conditions of Council owned buildings and air conditioners for planned maintenance
- Random inspections of works ties where contractors and staff have been working. Also ensure that all safety procedures have been followed
- Replace cables due to theft (all MV and LV Municipal Property).
- Coordinate the activities and sequence associated with maintaining the functionality of medium/low voltage electrical reticulation systems in order to ensure scheduled planned and predictive maintenance cycle and work procedure are compiled and enabling uninterrupted and optimum functionality of the electrical power supply system.

Candidates must be willing to be subjected to an interview and evaluation process and be aware that previous employers and references may be contacted and their qualifications, credit record may be verified and they will be subjected to a police security clearance.

**Interested persons are requested to forward a letter of application together with a comprehensive CV and certified copies of qualifications to the Acting Municipal Manager.**

**Enquiries can be directed to the Senior Manager Corporate Services: Mr Trevin R Oliphant at 053 2030 005/8.**

**Closing date: 30 August 2024 at 12h00**

**Mr Radiile J SHUPING  
Acting Municipal Manager  
Thembelihle Municipality  
PO Box X3  
HOPETOWN  
8750  
Tel: 053 2030 005/8**

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- Canvassing for selection will automatically disqualify an applicant.
  - If no reply to your application has been received within sixty (60) days of the closing date, you should consider your application as being unsuccessful.
  - No late or facsimile applications will be accepted.
  - No applications will be considered without certified copies of the original documents of qualifications.
  - The Council reserves the right not to appoint.
  - Correspondence will be limited to short-listed candidates.
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